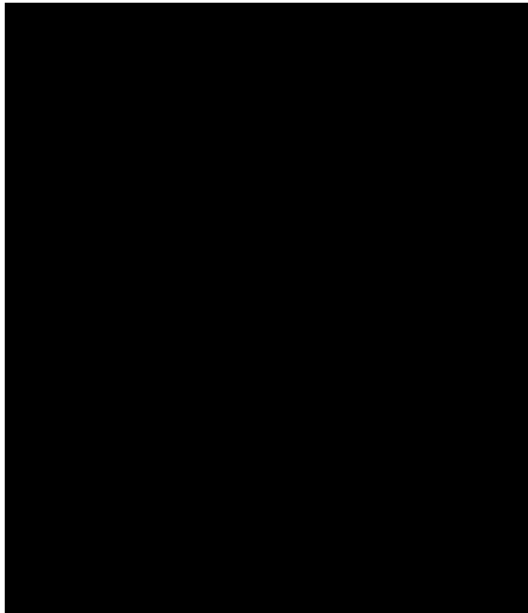


24 February 1960

MEMORANDUM FOR THE RECORD

SUBJECT: Minutes of Planning Group Meeting
4 February 1960

PRESENT



25X1A

COMPONENT

O-DD/P
O-DD/P
O-DD/P
Cable Secretariat
OCI
OCI
OCR
ORR
O-DD/S
MGT/S
MGT/S
OC
OC
OS
OS
OTR

1. Special Presentation

Preliminary to the formal meeting of the Group, [REDACTED] showed two color slides prepared for DD/P depicting the [REDACTED] Reporting System. He also showed a slide outlining a new concept by which field stations can obtain information from the RI index through high-speed "automated" means--after the [REDACTED] system is installed. According to this concept, field stations would use Flexowriters (or other tape-producing typewriters) to query the index. Such queries would then be encrypted, transmitted electrically to Headquarters, decrypted, serviced by the [REDACTED] system, encrypted, transmitted electrically back to the station, decrypted, and reproduced--all by mechanical processes, and in a very brief period.

25X1A

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25X1A

2. Report to Deputy Directors

(a) The Chairman asked for comments on the draft of the Progress Report to the Deputy Directors which was circulated to members on 29 January.

25X1A (b) No changes were suggested in the body of the report. But [REDACTED] touched off a discussion as to whether it was correctly labeled since it dealt only with the [REDACTED] Reporting System. He also suggested an earlier date for the Group to make its "comprehensive" report of progress to the Deputy Directors (the draft had proposed 31 December 1960). Several members agreed with [REDACTED] pointing out specific areas of interest which a comprehensive report should cover in addition to those involved in the [REDACTED] system. 25X1A 25X1A 25X1A

(c) The Chairman concluded the discussion by directing the Secretary to:

25X1A (1) rewrite the opening paragraph to make the paper an "interim report on the [REDACTED] system" rather than a general report of progress from the Planning Group.

(2) Change the final paragraph to substitute affirmative statements for the recommendations appearing there, and to move up by about six months the date for a "comprehensive" report on the Group's activities.

NOTE: A copy of the final version of the report is attached.

3. Assignment of Topics for Discussion at Next Meeting

Pursuing the comments reported in the preceding paragraph, the Chairman proposed a meeting of the Group in about three weeks to discuss some of the topics of current interest which have not been covered in discussions of the [REDACTED] system. He asked the members named below to prepare short summaries of the topics listed and to provide the Secretary with copies to be circulated to the entire Group in advance of the meeting. 25X1A

<u>TOPIC</u>	<u>RESPONSIBLE OFFICER</u>
Logging of Classified Reports	[REDACTED] OCR
Dissemination and Reading Panels	
Coding of Information Reports	

25X1A

~~S-E-C-R-E-T~~

Intelligence Watch Officer Group
Automation in FI/RQM
Reproduction of CS Reports

25X1A

DD/P
DD/P
Mgt.St.

NOTE: In addition to the topics assigned him, [REDACTED] has added a summary on the new evaluation form which will be discussed at the coming meeting.

25X1A

25X1A

Secretary

Attachment:
Memorandum to Deputy Directors

Distribution:

1 - DPD-DD/P

1 - O-DD/I [REDACTED]

1 - IG Staff [REDACTED]

1 - [REDACTED]

1 - SPA-DD/S

3 - D/CO

1 - AEO-DD/P

2 - OS [REDACTED]

2 - MGT/S

1 - Cable Secretary

1 - O-DD/C [REDACTED]

1 - OCI [REDACTED]

1 - ORR [REDACTED]

1 - OCR [REDACTED]

3 - OTR [REDACTED]

25X1A

25X1A

25X1A

25X1A

25X1A

~~S-E-C-R-E-T~~

TRANSMITTAL SLIP		DATE 24 FEB 1960	
TO: DPD-DD/P			
ROOM NO. 429	BUILDING 1717 H Street		
REMARKS:			
FROM: [REDACTED]			
ROOM NO. 17	BUILDING [REDACTED]	EXTENSION 3531	

25X1A

FORM NO. 241
1 FEB 55

REPLACES FORM 36-B
WHICH MAY BE USED.

(47)

25X1A